Transcript Order Form Instructions

You can order transcripts from either of the court-appointed vendors below – please proceed directly to their website for ordering or work with them by phone/fax or mail:

AVTranz

Contact: Sales (Michele Lilley) 145 Pine Haven Shores Rd.

Suite 3102

Shelburne, VT 05482 Email: sales@avtranz.com Phone: 1.800.257.0885 x130

http://www.avtranz.com/vermont ord

er.php

eScribers, LLC

Contact: Jason Gottlieb and Eric Solat Telephone Number: (973) 406-2250

Address:

700 West 192nd Street

Suite # 607

New York, NY 10040

Fax Number: (973) 954-5619

Email Address:

operations@escribers.net www.escribers.net/vtorder.php

To submit a transcript request, go to the respective vendor website and complete the relevant forms. You need to send a copy to other parties involved with the case. You may wish to keep a copy of the Request Form for your own records.

FOR SUPREME COURT APPEALS (including Bail Hearings)

You must order all transcripts necessary for appellate review within 10 days of the filing of the notice of appeal. (See V.R.A.P. 10 for further instruction on appellate procedures & 10 (c) for video-recorded proceedings.) Failure to properly order the transcript or pay the appropriate deposit may result in dismissal of your Supreme Court Appeal. In forma pauperis appellants or cross-appellants may be eligible to have the transcript requirement waived or paid for probono. See Rule 10(b)(8) & (9).

PRICING INFORMATION

I KIOMO IM OKMATION					
Turn Around Time	Price per page				
Electronic Transcript					
30 days	\$2.75				
14 days	\$3.50				
7 days	\$4.00				
3 days *	\$5.00				
1 day *	\$6.50				
Copy (at a later date)	\$.90				
Printed Transcript Add	\$.75 per page				
Media Copy Only (Per Hearing)	\$25.00				

Deposit: You will be expected to pay a deposit of up to 75% of the anticipated total cost of the completed transcript.

^{*}Courts are expected to provide the vendors with the necessary materials within five (5) business days; thus, it may not be possible to meet these expedited turnaround times.

Please be prepared to provide the following information to the vendor in order to obtain your transcript.

Name of perso	n orderin	g transcript		Name of law	firm		Other contact name/s			
Address (line 1)									
Address (line 2)									
City	1			Phone number						
State	•			Fax number						
Zip				Email address						
Appeal to the Date No	check the applicable boxes: peal to the Supreme Court Date Notice of Appeal filed: Appellate Attorney peal to the Supreme Court - Bail Hearing Review Date Notice of Appeal filed: Appellate Attorney Date Notice of Appeal filed: Appellate Attorney ustice									
Hearing Date	Court room	Docket Number	Case Name	Judge	Type of Hearing	Length	Special Notes			
		Hamber			cai iiig	1				
						1				

Hearing Date	room	Number	Case Ivallie	Juuge	Hearing	Length	Special Notes
-		· ·					