

Transcript Order Form Instructions

You can order transcripts from either of the court-appointed vendors below – please proceed directly to their website for ordering or work with them by phone/fax or mail:

<p>AVTranz Contact: Sales (Michele Lilley) 145 Pine Haven Shores Rd. Suite 3102 Shelburne, VT 05482 Email: sales@avtranz.com Phone: 1.800.257.0885 x130 http://www.avtranz.com/vermont_order.php</p>	<p>eScribers, LLC Contact: Jason Gottlieb and Eric Solat Telephone Number: (973) 406-2250 Address: 700 West 192nd Street Suite # 607 New York, NY 10040 Fax Number: (973) 954-5619 Email Address: operations@escribers.net www.escribers.net/vtorder.php</p>
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To submit a transcript request, go to the respective vendor website and complete the relevant forms. You need to send a copy to other parties involved with the case. You may wish to keep a copy of the Request Form for your own records.

FOR SUPREME COURT APPEALS (including Bail Hearings)

You must order all transcripts necessary for appellate review within 10 days of the filing of the notice of appeal. (See V.R.A.P. 10 for further instruction on appellate procedures & 10 (c) for video-recorded proceedings.) Failure to properly order the transcript or pay the appropriate deposit may result in dismissal of your Supreme Court Appeal. In forma pauperis appellants or cross-appellants may be eligible to have the transcript requirement waived or paid for pro bono. See Rule 10(b)(8) & (9).

PRICING INFORMATION

Turn Around Time Electronic Transcript	Price per page
30 days	\$2.75
14 days	\$3.50
7 days	\$4.00
3 days *	\$5.00
1 day *	\$6.50
Copy (at a later date)	\$.90
Printed Transcript Add	\$.75 per page
Media Copy Only (Per Hearing)	\$25.00

Deposit: You will be expected to pay a deposit of up to 75% of the anticipated total cost of the completed transcript.

***Courts are expected to provide the vendors with the necessary materials within five (5) business days; thus, it may not be possible to meet these expedited turnaround times.**

